

YORK ST JOHN STUDENTS' UNION
FINANCIAL STATEMENTS
31ST JULY 2010

YORK ST JOHN STUDENTS' UNION

FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

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YORK ST JOHN STUDENTS' UNION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YORK ST JOHN STUDENTS' UNION

YEAR ENDED 31ST JULY 2010

We have audited the financial statements of York St John Students' Union for the year ended 31st July 2010 on pages 2 to 12. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Students' Union's members as a body. Our audit work has been undertaken so that we might state to the Students' Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Students' Union and the Students' Union's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF MEMBERS OF THE COMMITTEE AND AUDITOR

The executive committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Students' Union's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by directors; and the overall presentation of the financial statements.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the Students' Union's affairs as at 31st July 2010 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

Bathurst House
86 Micklegate
York
YO1 6LQ

21st September 2010

G S WARD (Senior Statutory
Auditor)
For and on behalf of
BARRON & BARRON
Chartered Accountants
& Statutory Auditor

YORK ST JOHN STUDENTS' UNION

PROFIT AND LOSS ACCOUNT

YEAR ENDED 31ST JULY 2010

	Note	2010 £	2009 £
a) APPROPRIATION ACCOUNT			
INCOME			
Subvention		216,240	216,240
Clawback		1,872	2,526
Miscellaneous		129,753	5,771
Other grants		10,000	10,000
		<u>357,865</u>	<u>234,537</u>
EXPENDITURE			
Clubs and societies		37,751	33,840
Salaries, pensions and NI	2	130,092	121,456
Central Services	3	64,208	44,141
Student services	4	35,257	26,040
Student Development Co-Ordinator		45,545	49,132
Miscellaneous		9,266	8,167
		<u>322,119</u>	<u>282,776</u>
Surplus/(Deficit) on appropriation account		<u>35,746</u>	<u>(48,239)</u>
b) TRADING ACCOUNT			
INCOME			
Bank interest		941	8,223
Surpluses:			
Services	5	19,333	19,952
Marketing	6	8,499	15,717
Bar	7	73,374	88,586
Shop	8	21,668	28,479
Coffee Bar	9	13,383	5,130
Entertainments	10	4,961	4,783
		<u>142,159</u>	<u>170,870</u>
EXPENDITURE			
Central cleaning		27,977	25,223
Pension deficit		8,076	6,776
Salaries, pensions and NI	2	84,587	57,156
Interest and charges		1,015	588
Rent		11,971	12,012
Depreciation		1,708	1,708
		<u>135,334</u>	<u>103,463</u>
Surplus on trading account		<u>6,825</u>	<u>67,407</u>
Covenanted from trading company		25	21
		<u>6,850</u>	<u>67,428</u>
RETAINED SURPLUS TO GENERAL FUND			
		<u>42,596</u>	<u>19,189</u>

All of the activities of the Students' Union are classed as continuing.

The Students' Union has no recognised gains or losses other than the results for the year as set out above.

The notes on pages 4 to 12 form part of these financial statements.

YORK ST JOHN STUDENTS' UNION

BALANCE SHEET

31ST JULY 2010

	Note	2010		2009	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		46,775		4,719
Investments	12		1,785		1,785
			<u>48,560</u>		<u>6,504</u>
CURRENT ASSETS					
Stocks	13	24,704		30,007	
Debtors	14	8,451		9,582	
Cash at bank and in hand	15	341,322		321,996	
			<u>374,477</u>	<u>361,585</u>	
CREDITORS: Amounts falling due within one year	16	(103,401)		(91,049)	
NET CURRENT ASSETS			<u>271,076</u>		<u>270,536</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>319,636</u>		<u>277,040</u>
RESERVES	20				
Profit and loss account			319,636		277,040
MEMBERS' FUNDS			<u>319,636</u>		<u>277,040</u>

These financial statements were approved by the members of the committee and authorised for issue on 21st September 2010, and are signed on their behalf by:

LEIGH HANKINSON
President

ANDY WINTER
General Manager

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable UK accounting standards.

The principal accounting policies which have been adopted within that convention are set out below.

Cash flow statement

The members of the committee have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements.

Consolidation

In the opinion of the members, the Students' Union and its subsidiary undertaking comprise a small group. The Students' Union has therefore decided not to prepare group accounts.

Turnover

Turnover represents monies received (excluding value added tax) from bar, catering and shop sales.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Refurbishing bars	- 1 to 3 years
Fixtures, fittings and equipment	- 3 to 4 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The Students' Union participates in the Student Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the Students' Union. Under the terms of FRS17, in these circumstances contributions are accounted for as if the scheme were a defined contribution scheme based on actual contributions paid throughout the year.

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

2. SALARIES AND NATIONAL INSURANCE

	2010		2009
	£		£
EXPENDITURE			
Permanent staff	157,269	120,004	
Sabbatical Officers	53,392	53,070	
Pension	4,018	5,538	
	<u>214,679</u>		178,612
TRANSFER PROPORTION TO TRADING ACCOUNT			
Salaries	83,358	55,035	
Pension	1,229	2,121	
	<u>(84,587)</u>		(57,156)
	<u>130,092</u>		<u>121,456</u>

3. CENTRAL SERVICES

	2010		2009
	£		£
EXPENDITURE			
Legal fees	13,612	—	
Insurance and licences	11,867	12,025	
Repairs and renewals	2,947	1,870	
Reception staff	8,014	7,775	
Transport	983	657	
Telephone	2,250	2,225	
Printing and stationery	7,034	5,863	
Training	3,341	2,407	
Staff recruitment	1,358	1,985	
Sundry expenses	12,282	7,210	
Depreciation	520	2,124	
	<u>64,208</u>		<u>44,141</u>

4. STUDENT SERVICES

	2010		2009
	£		£
EXPENDITURE			
Hospitality	1,789	699	
Travel and subsistence	439	100	
Publicity, printing and stationery	203	126	
Subscriptions	14,242	13,500	
Welfare/Campaigns	1,459	1,360	
Training	6,871	6,637	
Conferences	2,927	1,037	
Sundry expenses	947	542	
Committee & election expenses	2,095	833	
Special projects	4,285	1,206	
	<u>35,257</u>		<u>26,040</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

5. SERVICES

		2010		2009
		£		£
INCOME				
Games machines	22,962		20,062	
Cigarette machine	200		115	
Other income	–		53	
NUS extra cards	8,234		12,538	
		<u>31,396</u>		<u>32,768</u>
EXPENDITURE				
NUS extra cards	4,478		6,561	
Games machines	7,335		6,005	
Administration	250		250	
		<u>12,063</u>		<u>12,816</u>
		<u>19,333</u>		<u>19,952</u>

6. MARKETING

		2010		2009
		£		£
INCOME				
Welcome Week	5,631		5,258	
Other income	1,441		3,659	
Sponsorship	7,300		7,764	
Advertising	3,685		3,885	
Rents - Traders	1,185		1,830	
Mailings	1,175		1,450	
Departmental contributions	3,000		2,900	
		<u>23,417</u>		<u>26,746</u>
EXPENDITURE				
Casual labour	1,249		1,045	
Publicity, printing, stationery and renewals	8,087		6,344	
General expenses	828		603	
Mailouts	1,138		918	
Promotions	3,616		2,119	
		<u>14,918</u>		<u>11,029</u>
		<u>8,499</u>		<u>15,717</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

7. BAR

	2010		2009
	£		£
INCOME			
Sales	394,389		357,497
COST OF SALES			
Opening stock	16,920	15,903	
Purchases	177,022	146,515	
Closing stock	<u>(14,166)</u>	<u>(16,920)</u>	
	179,776		145,498
GROSS PROFIT	214,613		211,999
Other income - CBS discount, Pay for Display etc	9,961		9,380
	<u>224,574</u>		<u>221,379</u>
EXPENDITURE			
Insurance and licences	3,210	2,449	
Repairs and renewals	2,999	3,570	
Wages and salaries	33,185	39,930	
Casual labour	59,405	53,338	
Travel and subsistence	19	44	
Administration	1,300	1,300	
Hire of equipment	8,239	5,474	
Training	2,279	2,529	
Laundry and cleaning	2,635	2,187	
General expenses	7,128	6,169	
Glassware and consumables	5,294	6,461	
Bar entertainment	3,138	3,040	
Depreciation	<u>22,369</u>	<u>6,302</u>	
	151,200		132,793
	<u>73,374</u>		<u>88,586</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

8. SHOP

	2010 £	2009 £
INCOME		
Sales	178,187	206,953
COST OF SALES		
Opening stock	12,651	15,829
Purchases	118,600	139,453
Closing stock	<u>(10,326)</u>	<u>(12,651)</u>
	120,925	142,631
GROSS PROFIT	57,262	64,322
EXPENDITURE		
Repairs and renewals	1,004	1,464
Wages and salaries	22,170	27,162
Casual labour	9,066	5,792
Administration	410	410
General expenses	1,164	373
Depreciation	<u>1,780</u>	<u>642</u>
	35,594	35,843
	<u>21,668</u>	<u>28,479</u>

9. COFFEE BAR

	2010 £	2009 £
INCOME		
Sales	102,114	111,662
COST OF SALES		
Opening stock	436	460
Purchases	45,179	54,904
Closing stock	<u>(212)</u>	<u>(436)</u>
	45,403	54,928
GROSS PROFIT	56,711	56,734
Other income	539	3,659
	57,250	60,393
EXPENDITURE		
Repairs and renewals	1,428	3,148
Wages and salaries	32,012	34,481
Casual labour	4,239	6,519
Administration	250	250
Laundry and cleaning	1,571	831
General expenses	1,062	1,023
Disposables	2,978	3,810
Depreciation	<u>327</u>	<u>5,201</u>
	43,867	55,263
	<u>13,383</u>	<u>5,130</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

10. ENTERTAINMENTS

	2010		2009
	£		£
INCOME			
Dances and other events	3,962	4,268	
Summer ball	36,959	37,847	
Sundry	2,242	2,822	
Contribution from bar	3,000	3,000	
Welcome Week	11,412	8,392	
Refreshers week	95	-	
	<u>57,670</u>	<u>56,329</u>	
EXPENDITURE			
Summer Ball	34,943	33,166	
Repairs and renewals	2,544	7,388	
Welcome week	4,831	2,830	
Refreshers week	1,506	-	
Dances and other events	3,505	1,852	
Casual labour	15	82	
Telephone	600	600	
Discs, CD's and tapes	88	38	
Administration	385	385	
Decorations and stationery	639	1,073	
Performing rights	1,779	(145)	
General expenses	374	278	
Publicity and marketing	1,500	1,500	
Depreciation	-	2,499	
	<u>52,709</u>	<u>51,546</u>	
	<u>4,961</u>	<u>4,783</u>	

11. TANGIBLE FIXED ASSETS

	Commercial Services £	Admin £	Total £
COST			
At 1st August 2009	118,704	31,707	150,411
Additions	68,760	-	68,760
At 31st July 2010	<u>187,464</u>	<u>31,707</u>	<u>219,171</u>
DEPRECIATION			
At 1st August 2009	114,505	31,187	145,692
Charge for the year	26,184	520	26,704
At 31st July 2010	<u>140,689</u>	<u>31,707</u>	<u>172,396</u>
NET BOOK VALUE			
At 31st July 2010	<u>46,775</u>	<u>-</u>	<u>46,775</u>
At 31st July 2009	<u>4,199</u>	<u>520</u>	<u>4,719</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

12. INVESTMENTS

	YSJSUTL £	NUSSL £	Total £
COST			
At 1st August 2009 and 31st July 2010	<u>2</u>	<u>1,783</u>	<u>1,785</u>
NET BOOK VALUE			
At 31st July 2010 and 31st July 2009	<u>2</u>	<u>1,783</u>	<u>1,785</u>

The investment of £1,783 NUSSL shares is represented by 60 A shares of £1 and 60 B shares of £20(issued at £28.71).

13. STOCKS

	2010 £	2009 £
Bar	14,166	16,920
Shop	10,326	12,651
Coffee bar	212	436
	<u>24,704</u>	<u>30,007</u>

14. DEBTORS

	2010 £	2009 £
VAT recoverable	188	13
Amounts owed by subsidiary	25	21
Sundry debtors and prepayments	8,238	9,548
	<u>8,451</u>	<u>9,582</u>

15. CASH AT BANK AND IN HAND

	2010 £	2009 £
HSBC current and deposit accounts	205,552	315,313
Central Board of Finance	127,505	1,134
Cash in hand	8,265	5,549
	<u>341,322</u>	<u>321,996</u>

16. CREDITORS: Amounts falling due within one year

	2010 £	2009 £
Other creditors including taxation:		
Sundry creditors and accruals	71,773	54,683
Undistributed RAG income	3,388	554
Clubs and societies	28,240	35,812
	<u>103,401</u>	<u>91,049</u>

YORK ST JOHN STUDENTS' UNION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST JULY 2010

17. PENSIONS

The Students' Union participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 onwards accruing on a Career Average Revalued Earnings (CARE) basis.

The most recent valuation of the scheme was carried out on 1 October 2007 and showed that the market value of the scheme's assets was £56,318,000 with these assets representing 69% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £24,901,000.

The assumptions which have the most significant effect upon the results of those valuations are those relating to the rate of return on investments and the rates of increase in salaries and pensions.

The following assumptions applied at 1 October 2007:-

- The investment return would be 7.3% per annum before retirement and 5.3% per annum after.
- Salaries would increase at 5.2% per annum, equivalent to 2.0% per annum above inflation. Pensions accruing on the CARE basis would revalue at 3.2% per annum.
- Present and future pensions would increase at rates specified by scheme rules with appropriate assumptions where these are dependent on inflation.

The 2007 valuation recommended a contribution requirement expressed in two parts: a rate of 17.3% of Earnings (with higher rates in certain circumstances) paying for future accrual, with additional monthly contributions expressed in monetary terms intended to clear the ongoing funding deficit over a period of 15 years. These rates applied with effect from 1 October 2008 and will be reviewed following completion of the next valuation due with an effective date of 1 October 2010. Surpluses or deficits which arise at future valuations will also impact on the Union's future contribution commitment. In addition to the above contributions, the Union also pays its share of the scheme's levy to the Pension Protection Fund.

The contribution rate (excluding deficit contributions) for the period from 1 August 2009 to 31 July 2010 applicable to this Union for its members is 8.8% of Earnings for members and 8.5% of Earnings for the Students' Union (17.3% in aggregate).

Prior to 1 October 2008, the contribution rates were based on the results of the 2004 actuarial valuation; a rate of 15.7% of Earnings (with higher rates in certain circumstances) paying for future accrual, with additional monthly contributions expressed in monetary terms in respect of the deficit.

The contributions paid into the scheme in respect of eligible employees for the year ended 31 July 2010 amounted to £13,538 (2009:£13,634) including funding deficit contributions.

18. COMMITMENTS UNDER OPERATING LEASES

At 31st July 2010 the Students' Union had annual commitments under non-cancellable operating leases as set out below.

	Assets other than Land and buildings	
	2010	2009
	£	£
Operating leases which expire:		
Within 1 year	5,730	5,730
Within 2 to 5 years	6,106	11,831
	<u>11,836</u>	<u>17,561</u>

YORK ST JOHN STUDENTS' UNION**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31ST JULY 2010****19. RELATED PARTY TRANSACTIONS**

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

20. CAPITAL COMMITMENTS

Shop Refurbishment	£34,000
Toilet Refurbishment	£30,000
Internet Café	£14,000