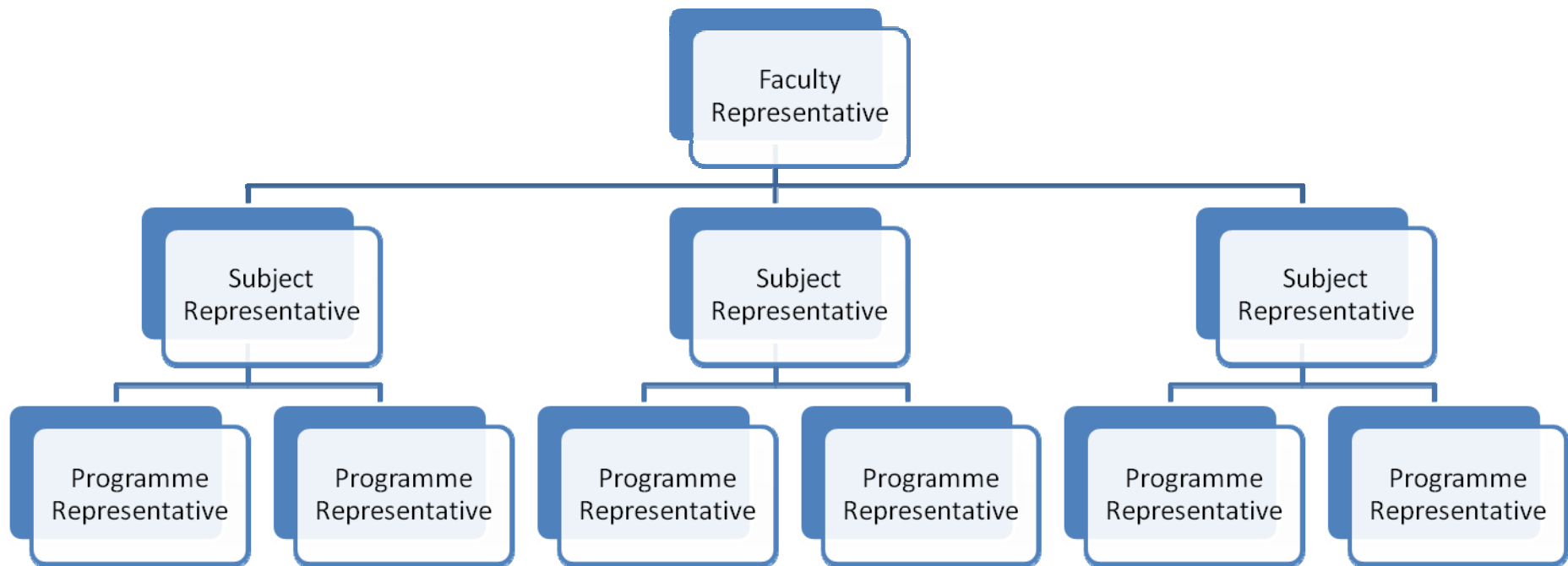


Programme Representative Structure

Faculty of Health and Life Sciences, York St. John University



Rationale for the change in structure:

- The faculty of health and life sciences has a wide variety of subject areas; Occupational Therapy, Physiotherapy, Sports Science, Psychology, Counselling Studies. As such there can be a wide variety of student issues. Having subject specific representatives will ensure that subject specific issues can be dealt with efficiently within the subject area.
- There are many faculty meetings at which the student perception is needed. Introducing the Subject Representative position will hopefully enable student attendance at more of these meetings.
- Having subject specific representatives will allow the rep to form a close working relationship with their particular head of subject. This will hopefully mean that most student issues can be resolved quickly within the subject area, without the need for further faculty or student involvement.
- The new structure should allow for clearer lines of communication. Rather than one Faculty Representative trying to feedback and communicate with many different programme representatives. With the introduction of the Subject Representative the student attending, for example, the QEC can feedback to the Subject Representatives, who can then feedback their subject relevant information to their Programme Representatives.
- The close working relationship the Subject Representative will be able to forge with the Head of Subject and academic staff will also improve the communication between the individual subject programmes and the students.
- The faculty held several meetings with Programme Representatives during the course of the last academic year. Whilst these meetings were well attended they were dominated by Occupational Therapy Programme Representatives. If the faculty were to target a smaller number of representatives, i.e. the Faculty Representative and the Subject Representatives, then hopefully student attendance at these meetings will be more representative of the HLS student population.
- The Faculty Representative can meet with the individual Subject Representatives on a regular basis to discuss subject specific issues, rather than trying to poll the views of all of the Programme Representatives.
- Having a subject specific representative means that there is a more readily accessible point of contact for support for the programme representatives.

How the structure will work:

- The individual Subject Representative will be responsible for co-ordinating their subject's programme's representatives. They will receive feedback from the programme panel meetings and will pick up on any action points raised.
- The Subject Representative will be invited to attend, and where possible will attend, their subject quality enhancement committee meetings.
- The Faculty Representative will meet regularly with the Subject Representatives to pick up on any issues, either on an individual basis or in group meetings.
- The faculty's meetings with the programme representatives will be changed to meeting with the faculty representative and the subject representatives.
- If the Faculty Representative is not able to attend a meeting, for example, a quality enhancement committee meeting, a Subject Representative may attend in their absence.
- If the Subject Representative is not able to attend a meeting, for example a subject quality enhancement committee meeting, either the Faculty Representative or a Programme Representative from within their subject area may attend.

Rob Berry
HLS Faculty Rep
28/9/09